



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

6.1 Institutional Vision and Leadership

6.1.1 Vision and Mission

**MINUTES OF FINANCE COMMITTEE MEETING
2019-2020**



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
SIVAKASI – 626 123.**

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2019-2020

08-07-2019

The finance committee meeting will be held on **10-07-19** in Secretary Room at 10.30a.m.

Agenda

- To discuss and allot funds to the aided departments for conducting workshop/ seminar, arranging guest lecture and for the purchase of books.
- To allot funds to Science departments for the purchase of laboratory equipments.
- To discuss and allot Rs.1000 per session as honorarium to resource person (maximum 2 sessions per day) for guest lecture.

Secretary : Mrs. A. Aruna

Principal : Dr. T.Palaneeswari

Dean, Academic Affairs : Dr.C.Devi Arockia Vanitha

Finance Committee : Dr. N.Rajathilagam

Dr. K. Sounthara Priya

A - Aruna
T. Palaneeswari

CDAA
28/07/19

N. Rajathilagam

K. Sounthara Priya



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Date: 10.07.2019

Minutes of the Meeting

It is hereby RESOLVED to approve the allotment of funds to the aided departments.

Department	4. Workshop /Seminar (₹)	7. Books (₹)	10. Lab. Equipments (₹)	11. Guest / Visiting Faculty (₹)	Grand Total (₹)
Tamil	6,000	10,000	--	6,000	22,000 ✓
English	8,000	13,000	--	6,000	27,000 ✓
Mathematics	8,000	13,000	--	6,000	27,000 ✓
Physics	15,000	12,000	59,500	5,000	91,500 ✓
Chemistry	20,000	12,000	59,600	6,000	97,600 ✓
Botany	4,000	12,000	53,000	5,000	74,000 ✓
Computer Science	15,000	12,000	--	5,000	32,000 ✓
History	6,000	12,000	--	5,000	23,000 ✓
Commerce	8,000	14,000	--	6,000	28,000 ✓
Total	90,000	1,10,000	1,72,100	50,000	4,22,100

3. Redesigning courses and development of teaching / learning materials

To be spent for issue of study materials to the students for the newly introduced courses.

5. Examination Reforms

To create updated software/printer regarding the conduct of end semester examination.

6. Furniture for Office, Classrooms, Library and Laboratories

To purchase additional chairs and tables for the establishment of Incubation Centre and Dean Office.

7. Library Equipments

LED Television 43 inches - Qty – 1

Laptop – Qty – 1



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9. Extension Activities

For the activities undertaken by the RRC, SSL, YRC and Extension Activities under Part V.

10. Office Equipments, Teaching Aids and Laboratory Equipments

To purchase Audio Visual Teaching Aids for enhancing ICT learning and accounting software for maintaining the accounts.

Audio Visual Teaching Aids	
Department of History	: ₹ 90,000
Laboratory Equipments	
Department of Physics	: ₹ 59,500
Department of Chemistry	: ₹ 59,600
Department of Botany	: ₹ 53,000
Accounting Software	
College Office	: ₹ 62,900

K. Sounthara R. n
N. Raj at College
Finance Committee

CPAU
Academic Affairs

T. Palanivesari
Principal
PRINCIPAL
The Standard Fireworks
Rajaratnam College
for Women,
SIVAKASI



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2019-2020

Meeting - III

03-01-2020

The finance committee meeting will be held on **06-01-2020** in Secretary Room at 10.30a.m.

Agenda

- To review the abstract of expenditure for the year ended 31st December 2019 of the financial year 2019-2020.
- To reallocate the funds for the Office equipments, teaching aids and laboratory equipment and Workshop and Seminar from the head Furniture for office, classrooms, Library and Laboratories.

Secretary	: Mrs. A. Aruna	<i>A - Aruna</i>
Principal	: Dr. T. Palaneeswari	<i>T. Palaneeswari</i>
Dean, Academic Affairs	: Dr. C. Devi Arockia Vanitha	<i>DAV</i>
Finance Committee	: Dr. N. Rajathilagam	<i>N. Rajathilagam</i>
	: Dr. K. Sounthara Priya	<i>K. Sounthara Priya</i>



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06-01-2020

Minutes of the Meeting

It is hereby resolved to approve the abstract of expenditure for the year ended
31-12-2019.

Abstract of Expenditure for the financial year 2019-2020

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	4,500
2.	Orientation and retraining of teachers	4,500
3.	Redesigning courses and development of teaching/learning material	57,333
4.	Workshop and Seminar	84,097
5.	Examination Reforms	6,485
6.	Furniture for office, classrooms, Library and Laboratories	31,800
7.	Library Equipments, Books/Journals	40,970
9.	Extension Activities	29,624
10.	Office equipments, teaching aids and laboratory equipment	62,900
11.	Guest/Visiting faculty	40,500
12.	Capacity building for teachers	5,000
	TOTAL	3,67,709



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It is resolved to reallocate the funds for the Office equipments, teaching aids and laboratory equipment and Workshop and Seminar from the head Furniture for office, classrooms, Library and Laboratories.

S.No.	Major Items	Actual Budget ₹	Revised Budget ₹
4	Workshop and Seminar	90,000	1,10,000
6	Furniture for office, classrooms, Library and Laboratories	8,60,000	7,45,000
10	Office equipments, teaching aids and laboratory equipment	3,25,000	5,37,500

It is also informed that a bank interest of **Rs. 38,765** being credited to UGC Autonomy Grant.

Members to approve

Secretary : Mrs. A. Aruna

Principal : Dr. T. Palaneeswari

Dean, Academic Affairs : Dr. C. Devi Arockia Vanitha

Finance Committee : Dr. N. Rajathilagam

Dr. K. Sounthara Priya

A. Aruna
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2019-2020

Meeting - IV

07-02-2020

The finance committee meeting will be held on **10-02-2020** in Secretary Room at
11.00a.m.

Agenda

- To approve the budget proposal for the forthcoming financial year 2020-2021.

Secretary : Mrs. A. Aruna

Principal : Dr. T. Palaneeswari

Dean, Academic Affairs : Dr. C. Devi Arockia Vanitha

Finance Committee : Dr. N. Rajathilagam

Dr. K. Sounthara Priya

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10-02-2020

Minutes of the Meeting

It is hereby **resolved** to approve the budget proposal for the forthcoming financial year 2020-2021.

Proposed Budget for the financial year 2020-2021

S.No.	Major Items	Amount (₹)
1.	Upgradation of syllabus on regular basis making it still oriented with quantifiable outcomes	10,000
2.	Orientation and retraining of teachers	15,000
3.	Redesigning courses and development of teaching/learning material	50,000
4.	Workshop and Seminar	2,20,000
5.	Examination Reforms	2,00,000
6.	Furniture for office, classrooms, Library and Laboratories	6,00,000
7.	Library Equipments, Books/Journals	3,00,000
8.	Renovation and Repairs	3,25,000
9.	Extension Activities	30,000
10.	Office equipments, teaching aids and laboratory equipment	3,30,000
11.	Guest/Visiting faculty	1,00,000
12.	Capacity building for teachers	10,000
13.	Development of Area study programme	10,000
	TOTAL	22,00,000

Members to approve

Secretary : Mrs. A. Aruna
Principal : Dr. T. Palaneeswari
Dean, Academic Affairs : Dr. C. Devi Arockia Vanitha
Finance Committee : Dr. N. Rajathilagam
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